DATA PROTECTION CONSENT FORM AND PRIVACY NOTICE

General Data Protection Regulation (GDPR)
GDPR is an EU regulation that has come into force since Friday 25 May, 2018. It is designed to better protect people's personal information and give them more say over how their data is used.

Privacy Notice & Consent Form
Provided under GENERAL DATA PROTECTION REGULATION, 25th May 2018 and the current UK law on data protection in force from time to time.

Lawful Basis
As part of the work of the church, we need to process personal data. We undertake to gather and process this data on the lawful basis of consent and under condition 9(2)d of GDPR, in terms of which we process in the course of legitimate activities with appropriate safeguards as a church.

9(2)d: Processing is carried out in the course of its legitimate activities with appropriate safeguards by a foundation, association or any other not-for-profit body with a political, philosophical, religious or trade union aim and on condition that the processing relates solely to the members or to former members of the body or to persons who have regular contact with it in connection with its purposes and that the personal data are not disclosed outside that body without the consent of the data subjects.

Whose information do we hold and why?
Processing is in relation to members, former members and those having regular contact, in connection with the *pursuit of all our purposes* as a church. Personal data is not disclosed outside the church processes without the consent of the data subjects (i.e. those to whom the data belongs).

How long will we keep this information & your rights concerning it?
We will keep your data for the period of your involvement with the church. It may also be archived as part of our historical record of membership of the church. You have the right to request access to your personal data held by us, to change and update those details. You can also withdraw consent for us to hold your data at any time and we will immediately take action to delete/ destroy it.
Note: Your provision of this data is not part of a statutory requirement or obligation.

The Data Controller is:
Falkirk Baptist Church, Orchard Street, Falkirk, FK1 1RF
Email: datacontroller@falkirkbaptist.org

The Data Protection Contact Point is:
John Milne
email: datacontroller@falkirkbaptist.org

You have the right to lodge a complaint with the Information Commissioner's Office (the Supervisory Authority for Data Protection) on 0303 123 1113.

Please Complete and Return to Church Administrator

Please note: By providing us with your permitted data you are giving the church permission to contact you using that data, i.e. by email, text, phone, post, social media, etc. specifically for church related matters.

Please print in BLOCK letters.

Name(s)			**Date of Birth (Optional)**	
Address (incl. postcode)				
Email Address(es)				
Mobile(s)				
Landline No.				
Spouse/Partner				
Child(ren) Name				
Social Media	Please circle Yes or No to indicate you're on social media and we may use it to communicate with you.			Yes No

Church Directory - We will provide a Church Contact List on a biannual basis. Could you please indicate here whether you wish to be included in the Directory? This will be published in paper form and made available to members and friends listed within the church records. Please be aware that we cannot control what happens to it after it has been circulated by the Church.

Yes ☐ No ☐

I consent to the following details being included within the Church Contact List:

Adult Names ☐ Address ☐ Email ☐ Mobile ☐ Landline ☐

☐ **Newsletters and other communications, e.g. FBC Weekly Diary Sheet, Mission / Prayer Letters**
We may contact you to keep you informed about what is going on in the local or neighbouring church, other churches including news, events, meetings, clubs, groups and activities. These communications may also sometimes appear on our website, or in printed or electronic form (including social media).

☐ **Activities and groups**
We may contact you about groups and activities you may be interested in participating in. We sometimes work with similar groups in other churches within or outside the Baptist denomination. *Occasionally names and photos may appear in newsletters, bulletins, websites, or social media.*

Do you/your family have any objection to being photographed in church? Yes ☐ No ☐

Signed ……. **Dated …….**